

# UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** September 8, 2014

**Meeting called to order by:** Chair Paul Babcock called the meeting to order at 8:30 a.m.

**Members Present:** Babcock, Borland, Hartz and Vance

**Agents Present:** Eisenmann, Georgson, Grabow and Torbert

**Also present:** None

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Approval of Agenda for Possible Rearrangement:** None

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**Approval of August 11, 2014 Meeting Minutes:** Motion was made by Borland and seconded by Morse that the minutes of the August 11, 2014 meeting be approved as amended. (Date changed from August to September 8 as next meeting date.) Motion approved: 5-0

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**Communications:** None

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**Citizen Input and Comments:** None

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**2015 Budget Report:** Georgson reported that he appreciates the oversight received from Kathy and Steve during the 2015 budget process. The departmental budget hearing is on Thursday, September 11.

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**Item:** 2014 Budget Report

Georgson reported that the 2014 is in good shape. At this point, there are no surprises that we are aware.

**Item:** Technology Upgrade Project Update

Torbert reported that final bids were received; bid was awarded to Camera Corner. The bid for UWEX includes (1) Mondopad, (3) LCD projectors, (2) laptops, (3) manual screens, the reorientation of room set up for Rooms 8/9, updated sound in all meeting rooms as well as the required wiring. Details and logistics are currently being finalized.

**Item:** 2015 Budget Update

Georgson reported that he appreciated the support received from Eisenmann and Grabow during this budget process. The departmental hearing is Thursday, September 11.

**Item:** Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from written monthly reports were provided in the following order: Grabow, Eisenmann, Georgson and Torbert. Extension discussions were held on the odor issues in Lake Mills and 4-H dynamics.

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**Upcoming Agenda Items and Meeting Dates:** Next committee meeting will be held on October 13.

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**Adjournment:** A motion was made by Vance, seconded by Borland, to adjourn the meeting at 10:15 a.m.

Motion passes: 5-0

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Secretary